

Master of Science in Administrative Studies

The Master of Science in Administrative Studies (MSAS) is a cross-disciplinary graduate program which features enhancement of administrative abilities with areas of emphasis in Communication, Criminal Justice, Environmental Management (not currently available online), Project Management and an individualized option. The program is designed to meet the needs of individuals who are established in careers and are seeking professional growth and advancement within their vocations. The 33-hour program values past work experience, and allows participants to expand their knowledge base, abilities and skills, which can lead to enhanced administrative roles within organizations. People who are working in, or anticipate positions in, government, military, educational support systems and various human service areas will find the program useful in expanding their administrative knowledge and supervisory skills.

Core Courses

- ACC 500 Financial Accounting Concepts for Managers
- PLS 656 Financial Management for State and Local Government
- COM 636 Concepts and Analysis of Communication in Organizations
- CIS 661 Information Systems in Business Organizations
- PLS 551 Administrative Law
- PSY 676 Personnel Selection, Placement and Classification

Option Areas

Four structured option areas exist for the Master of Science in Administrative Studies. Students must complete a minimum of 12 credit hours in an option. Options include Communication, Project Management and Criminal Justice. Under special circumstances and close supervision of an academic advisor, a graduate student may be allowed to develop a specialized course of study to complete the degree.

Communication Option

- COM 511 Communication, Community and Conflict
- COM 512 Communication and Diversity in the Workplace
- COM 632 Theories and Concepts of Small Group Communication
- MED 510 Media Resources for Organizations

Project Management Option

The project management option is designed to meet the needs of individuals who are established in careers and are seeking professional growth and advancement within their professions. It is designed to supplement the information and skills a student acquires in the MSAS core. During the past decade, the concepts behind project management have been applied in such diverse industries and organizations as defense, construction, pharmaceuticals, chemicals, banking, hospitals, advertising, law, state and local governments.

The following two courses (6 hours) are required:

- IDM 601 Project Management
- IDM 650 Project Management Implementation

With advisor approval, students choose an additional six hours (two courses) from the following list to complete the twelve hour option:

- IDM 510 Product Design and Development
- IDM 545 Project Control Systems
- IDM 551 Cost Analysis for Industrial Management
- IDM 610 Project Leadership

Recommended sequence: IDM 601, elective, elective, IDM 650

For more information about this option, contact Dr. Shawn Strong at ShawnStrong@missouristate.edu or call (417) 836-5121.

For More Information

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Master of Science in Administrative Studies Criminal Justice Option

Along with the core courses in the MSAS, the Criminal Justice Option is designed to prepare students for leadership and administrative roles in criminal justice agencies. The Criminal Justice Option should be relevant for students seeking advanced positions in law enforcement, institutional and community-based corrections, and juvenile justice agencies. The two required courses in the option concentrate on collecting and analyzing crime data and applying crime theory to community-level crime and delinquency control policy. Elective courses examine current issues facing both the criminal justice system in general and specific aspects of the system such as law enforcement and corrections. The Criminal Justice Option stresses the utility of the scholarly study of crime and criminal justice for administration. Through meshing necessary management skills with an appreciation for empirical research, the MSAS with a Criminal Justice Option seeks to inform and prepare tomorrow's leaders in the criminal justice system.

The following two courses (6 hours) are required:

CAS 502 Analyzing Crime Data
CAS 520 Crime Theory and Policy

With advisor approval, students choose an additional six hours (two courses) from the following list to complete the twelve hour option:

CAS 597 Special Topics and Issues in Criminal Justice
CAS 610 Justice Administration
CAS 650 Law Enforcement and Community
CAS 670 Correctional Theory and Practice

For additional information about the Criminal Justice Option please contact Dr. Karl Kunkel at (417) 836-5747 or KarlKunkel@missouristate.edu.

Sports Management Option

The Sports Management Certificate Program is an 18 hour program, that includes four 3-credit hour courses and one six-hour field experience course. It is designed to provide for preparation for management positions in professional, collegiate, and international sports, as well as, campus and community wellness/sports programs.

1. Required courses - 12 hrs

PED 639, 3 hrs

Principles of Sports Management

PED 680, 3 hrs

Legal Aspects in Sports, Physical Educ., Recreation, & Wellness Programs

PED 633, 3 hrs

Current Problems in Sports Administration

ACC 500 (600), 3 hrs

Financial Accounting Concepts for Managers

(Note: Students with significant academic experience, such as a major or a minor in accounting, should substitute PED 500 Seminar in Physical Education)

2. PED 698 Field Experience - 6 hrs

The field experience is the culminating activity for all students in the certificate program. It should be planned (in consultation with the sports management advisor) in advance of the semester in which the student desires to register for the experience. Before the experience can begin, the student must complete the application process and the 12 credit hours required in the certificate program.

3. Requirements for completion of certificate

a. Completion of required courses.

b. Completion of the field experience.

c. Maintain a GPA of 3.00

d. A written comprehensive examination must be passed before a certificate will be granted.

Please contact Dr. Gerald Masterson at (417) 836-5251, if you have questions. Additional information about this program is available from the [Graduate Catalog](#) (scroll down to information) and the [Health, Physical Education and Recreation](#) web site.